

APPLICATION FOR TUTOR POST



华社自助理事会
CHINESE
DEVELOPMENT
ASSISTANCE
COUNCIL
Reg no. 199202625K

CDAC Building
65 Tanjong Katong Rd
Singapore 436957
Tel: 68435555

Important:

- Applicant must be a **trained teacher** or **trainee teacher** or possess at least a **General Degree**. Priority will be given to applicant with Diploma in Education from NIE. Shortlisted applicants are required to attend an **interview**.
- Applicant must be a **Singapore Citizen** or **Permanent Resident**.
- Successful applicant is required to sign a Contract for Service with CDAC for a period stipulated in the Contract for Service.
- Honorarium: \$50 (1hr 30 min) for Primary levels
\$60 (1hr 30 min) for lower Secondary levels
\$70 (1hr 30 min) for upper Secondary levels
- One photocopy each of applicant's IC (both sides), academic qualifications (O level certificate, A level certificate, degree and/or NIE scrolls, transcripts of each year's results) and documentary evidence of his/her retirement status (for retired teachers) or leaving the employment of Ministry of Education (for ex-teachers) must accompany the application.
- Incomplete application forms will not be considered.
- Completed application form and supporting documents must be mailed to:
Education Department, CDAC Building, 65 Tanjong Katong Road S(436957)

Affix a recent passport sized photograph here

Section A: Personal Particulars (*Delete where not applicable)

Name as in NRIC / PR* (In full and in BLOCK letters. <u>Underline</u> surname.) <input type="checkbox"/> MR <input type="checkbox"/> MISS <input type="checkbox"/> MRS <input type="checkbox"/> MDM <input type="checkbox"/> DR	NRIC / PR * No.	Date of Birth Day Mth Yr
	Colour of NRIC Pink / Blue *	Age on last birthday
Name in Chinese Characters (If applicable)	Nationality	Marital Status
	Home Address	HP No.
Singapore ()	Tel No.	Pg No.
	Office No.	Email Address
Occupation	Years in current employment	If retired, state yr of retirement.
Employer (If teaching, state name of school)	Office Address Singapore ()	

Section B: Educational Qualification (Copies of certificates & detailed results should accompany your application)

Highest Academic Qualification	Institution	Period	
		From	To
Professional Qualification	Institution	Period	
		From	To
Other Qualifications	Institution	Period	
		From	To

Section C: Choice of Tuition Centres (Please refer to the Lists of Tuition Centres. Instead of specifying the Tuition Centres, you may state the areas in which you prefer to teach.)

Choice	Name of Tuition Centre	Choice	Name of Tuition Centre
1 st		5 th	
2 nd		6 th	
3 rd		7 th	
4 th		8 th	

Section D: Choice of Days and Times (Please tick ✓)

Days and Times available	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
7.30pm-9.00pm						NA	NA
9.00am-10.30am	NA	NA	NA	NA	NA		NA
10.45am-12.15pm	NA	NA	NA	NA	NA		NA
2.00pm-3.30pm	NA	NA	NA	NA	NA		NA
3.45pm-5.15pm	NA	NA	NA	NA	NA		NA
1.00pm-2.30pm (at Radin Mas Pri only)	NA	NA	NA	NA	NA		NA
10.30am-12.00pm (at Teck Whye Pri only)	NA	NA		NA	NA	NA	NA
2.30pm-4.00pm (at Teck Whye Pri only)	NA	NA		NA	NA	NA	NA
9.00am-10.30am (at Rivervale Pri only)	NA	NA	NA	NA	NA	NA	
10.45am-12.15pm (at Rivervale Pri only)	NA	NA	NA	NA	NA	NA	
10.00am-11.30am (at Xinmin Pri only)	NA	NA	NA	NA	NA		NA
11.45am-1.15pm (at Xinmin Pri only)	NA	NA	NA	NA	NA		NA

Section E: Choice of Subjects/ Level (Please tick ✓)

Subject Level	Chinese	English	Maths	Science	E-Maths	A-Maths	Physics		Chemistry	
							Sub-Sc	Pure	Sub-Sc	Pure
P1	NA			NA	NA	NA	NA	NA	NA	NA
P2	NA			NA	NA	NA	NA	NA	NA	NA
P3	NA			NA	NA	NA	NA	NA	NA	NA
P4					NA	NA	NA	NA	NA	NA
P5					NA	NA	NA	NA	NA	NA
P6					NA	NA	NA	NA	NA	NA
Sec 1			NA	NA		NA	NA	NA	NA	NA
Sec 2			NA	NA		NA	NA	NA	NA	NA
Sec 3			NA	NA						
Sec 4			NA	NA						
Sec 5			NA	NA						

NA – Not Applicable

Note: The subject/level assigned to tutor will be based on the most current teaching experience.

Section F: Working Experience (In chronological order)

Name of School / Institution / Organization	Subject(s) Taught (for teachers)	Level(s) & Stream (for teachers)	Position Held	Period	
				From	To

Did you teach in CDAC Education Programme in the past? Yes No

If Yes, please state the period that you have served: _____

Please state the reason(s) why you resigned from the tutor's post : _____

Section G: Other Experience / Skills (Please state)

Are you proficient in computer skills? Yes No

Any other relevant experience or skills which you possess but not stated above? Please specify.

Section H: Please answer the following questions.

1. Have you ever suffered or are you suffering from any physical impairment, disease or mental/nervous disorders or have been referred for psychiatric treatment for anxiety, depression, stress, eating disorder etc?	*Yes / No
2. Have you ever been convicted in a court of law in any country?	*Yes / No
3. Have you been charged with any offence in a court of law in any country for which the outcome is pending?	*Yes / No
4. Have you ever been arrested or are you currently under police investigation?	*Yes / No
5. Have you been or are you under any financial embarrassment ie (a) an undischarged bankrupt, (b) a judgement debtor, (c) have unsecured debts and liabilities of more than 3 months of last-drawn pay, (d) have signed a promissory note or an acknowledgement of indebtedness?	*Yes / No
6. Why did you leave the employment of the Ministry of Education? (Please tick ✓) <input type="checkbox"/> Resignation <input type="checkbox"/> Retirement <input type="checkbox"/> Dismissal, discharge or termination of service <input type="checkbox"/> Others (Please specify) _____ _____	

If your answer is "Yes" to any of the questions above, please give details.

I declare that the above information and documents attached are true and correct.

Signature / Date

2007年供选择的补习中心 AVAILABLE TUITION CENTRES IN 2007
开办小一至小六的补习班级 Offer Primary 1 to 6 Tuition

Tuition Days & Time 补习时间

Monday to Friday: 7.30pm - 9.00pm

Saturday (am): 9.00am - 10.30am & 10.45am - 12.15pm

Saturday (pm): 2.00pm - 3.30pm & 3.45pm - 5.15pm

Area	Tuition Centre		Address	Tuition Day (subject to changes)
Ang Mo Kio	长老会中学	Presbyterian High Sch (P4 - P6 only)	5209 Ang Mo Kio Ave 6	Tuesday, Thursday, Saturday (pm)
	茂乔小学	Ang Mo Kio Pri	20 Ang Mo Kio Ave 3	Saturday (am)
Bedok	达迈小学	Damai Pri CTP	52 Bedok Reservoir Crescent	Tuesday, Thursday, Friday
	风山小学	Fengshan Pri CTP	307 Bedok North Road	Monday, Thursday, Saturday (am)
	思励中学	Pasir Ris Sec (P4 - P6 only)	2 Bedok South Road	Friday, Saturday (pm)
Bishan	光洋小学	Guangyang Pri CTP	6 Bishan Street 12	Tuesday, Thursday
Bukit Batok	大众小学	Dazhong Pri CTP	35 Bukit Batok Street 31	Wednesday, Saturday (am)
	克明小学	Keming Pri CTP	90 Bukit Batok East Ave 6	Wednesday, Friday, Saturday (am)
	伊丽沙白公主小学	Princess Elizabeth Pri CTP	30 Bukit Batok West Ave 3	Saturday (am)
Bukit Merah	拉丁马士小学	Radin Mas Pri CTP	1 Bukit Purmei Ave	Wednesday, Saturday (am & 1.00pm - 2.30pm)
Bukit Panjang	正华小学	Zhenghua Pri CTP	9 Fajar Road	Monday, Wednesday, Friday
Chua Chu Kang	蔡厝港小学	Chua Chu Kang Pri CTP	20 Choa Chu Kang Ave 2	Tuesday, Friday, Saturday (am)
	克勤小学	Concord Pri	3 Choa Chu Kang Ave 4	Saturday (am)
	格致小学	Kranji Pri CTP	11 Choa Chu Kang Street 54	Tuesday, Thursday, Friday
	南山小学	South View Pri CTP	6 Choa Chu Kang Central	Thursday, Saturday (pm)
	德惠小学	Teck Whye Pri CTP	11 Teck Whye Walk	Wednesday (10.30am - 12.00pm & 2.30pm - 4.00pm), Saturday (am)
Clementi	培童小学	Pei Tong Pri CTP	5 Clementi Ave 6	Tuesday, Saturday (am)
Hougang/ Seng Kang	康柏小学	Compassvale Pri CTP	21 Compassvale Street	Wednesday, Saturday (pm)
	后港小学	Hougang Pri CTP	1 Hougang Street 93	Tuesday, Thursday, Saturday (pm)
	榜鹅小学	Punggol Pri CTP	61 Hougang Ave 8	Tuesday, Thursday, Friday
	立伟小学	Rivervale Pri CTP	80 Rivervale Drive	Saturday (am), Sunday (9.00am - 10.30am & 10.45am - 12.15pm)
	成康小学	Seng Kang Pri CTP	21 Compassvale Walk	Saturday (am)
	新民小学	Xinmin Pri	9 Hougang Ave 8	Monday, Wednesday, Saturday (10.00am - 11.30am & 11.45am - 1.15pm)
	育英中学	Yuying Sec CTP	47 Hougang Ave 1	Friday, Saturday (pm)
Jurong	文园小学	Boon Lay Garden Pri	20 Boon Lay Drive	Thursday, Friday, Saturday (am)
	辅华中学	Fuhua Sec (P4 - P6 only)	5 Jurong West Street 41	Wednesday, Friday
	丰嘉中学	Hong Kah Sec CTP (P4 - P6 only)	931 Jurong West Street 42	Monday, Tuesday, Thursday
	聚英中学	Juying Sec (P4 - P6 only)	33 Jurong West Street 91	Tuesday, Saturday (pm)
	先驱中学	Pioneer Sec (P4 - P6 only)	21 Jurong West Street 81	Wednesday, Saturday (am)
	树群中学	Shuqun Sec (P4 - P6 only)	450 Jurong East Street 21	Wednesday, Friday
	裕华小学	Yuhua Pri (P3 - P6 only)	158 Jurong East Street 24	Tuesday, Saturday (am)

2007年供选择的补习中心 AVAILABLE TUITION CENTRES IN 2007
开办小一至小六的补习班级 Offer Primary 1 to 6 Tuition

Tuition Days & Time 补习时间

Monday to Friday : 7.30pm - 9.00pm

Saturday (am) : 9.00am - 10.30am & 10.45am - 12.15pm

Saturday (pm) : 2.00pm - 3.30pm & 3.45pm - 5.15pm

Area	Tuition Centre	Address	Tuition Day (subject to changes)	
Kallang / Geylang	明智小学	Bendemeer Pri CTP	91 Bendemeer Road	Friday, Saturday (pm)
	华助会会所	CDAC Building CTP	65 Tanjong Katong Road	Monday, Tuesday, Thursday, Friday, Saturday (am)
	尚志中学	Chai Chee Sec (P4 - P6 only) CTP New	5 Sennett Road	Monday, Friday
	宏文学校	Hong Wen Sch CTP	508 Victoria Street	Monday, Wednesday, Friday
	柏盛小学	MacPherson Pri CTP	2 Mattar Road	Saturday (am)
Pasir Ris	洛阳中学	Loyang Sec (P4 - P6 only)	12 Pasir Ris Street 11	Saturday (am)
	美廉小学 注意: 此中心将不会在 11月16至18日进行招生 活动	Meridian Pri (P6 only) Note : Centre is <u>not</u> open for registration on 16, 17 & 18 Nov	20 Pasir Ris Street 71	Wednesday, Friday
	思励小学	Pasir Ris Pri CTP New	5 Pasir Ris Street 21	Monday, Tuesday, Thursday
Queenstown	光道小学	New Town Pri CTP	402 Commonwealth Drive	Saturday (pm)
Sembawang	胜宝旺小学	Sembawang Pri CTP	10 Sembawang Drive	Tuesday, Thursday, Saturday (am)
	伟林小学	Wellington Pri CTP	10 Wellington Circle	Tuesday, Thursday, Saturday (am)
Tampines	工商小学	Gongshang Pri CTP	1 Tampines Street 42	Tuesday, Thursday, Saturday (am)
	俊源小学	Junyuan Pri CTP	2 Tampines Street 91	Monday, Wednesday, Friday
	义安中学	Ngee Ann Sec (P4 - P6 only)	1 Tampines Street 32	Monday, Tuesday, Wednesday, Thursday
Toa Payoh	大巴窑东俱乐部	Toa Payoh East CC CTP	160 Toa Payoh Lor 6	Monday, Wednesday, Friday, Saturday (pm)
Woodlands	美雅小学	Admiralty Pri CTP	11 Woodlands Circle	Monday, Tuesday, Wednesday, Thursday
	福春小学	Fuchun Pri CTP	23 Woodlands Ave 1	Saturday (am)
	福春中学	Fuchun Sec CTP	21 Woodlands Ave 1	Monday, Tuesday, Thursday, Friday
	永青小学	Evergreen Pri CTP	31 Woodlands Circle	Wednesday, Friday, Saturday (am)
	马西岭小学	Marsiling Pri CTP	31 Woodlands Centre Road	Tuesday, Thursday, Friday
	启化小学	Qihua Pri CTP	5 Woodlands Street 81	Monday, Wednesday, Saturday (am)
	辅仁小学	Woodlands Pri CTP	10 Woodlands Drive 50	Monday, Tuesday, Wednesday, Thursday
Yishun	军港中学	Naval Base Sec (P4 - P6 only)	901 Yishun Ring Road	Monday, Wednesday, Friday
	德贤中学	North View Sec (P4 - P6 only)	530 Yishun Ring Road	Saturday (am)
	西山小学	Xishan Pri CTP	8 Yishun Street 21	Monday, Tuesday, Thursday
	义顺小学	Yishun Pri CTP New	551 Yishun Ring Road	Saturday (am)
	义顺中学	Yishun Sec (P4 - P6 only)	4 Yishun St 71	Saturday (am)

2007 年 供 选 择 的 补 习 中 心 AVAILABLE TUITION CENTRES IN 2007

开 办 中 一 至 中 五 的 补 习 班 级 Offer Secondary 1 to 5 Tuition

Tuition Days & Time 补 习 时 间

Monday to Friday: 7.30pm - 9.00pm

Saturday (am): 9.00am - 10.30am & 10.45am - 12.15pm

Saturday (pm): 2.00pm - 3.30pm & 3.45pm - 5.15pm

*Offer Secondary Chinese tuition class

Area	Tuition Centre	Address	Tuition Day (subject to changes)
Ang Mo Kio	长老会中学 Presbyterian High	5209 Ang Mo Kio Ave 6	Tuesday, Thursday, Saturday (pm)
Bedok	务能中学 Bedok North Sec	20 Jalan Damai	Tuesday, Friday
	风山小学 Fengshan Pri (Sec 1 & 2 only)	307 Bedok North Road	Monday, Thursday, Saturday (am)
	思励中学 Pasir Ris Sec *	2 Bedok South Road	Friday, Saturday (pm)
Bukit Batok	百德中学 Bukit View Sec *	16 Bt Batok Street 21	Thursday, Friday, Saturday (am)
Bukit Merah	达善中学 Henderson Sec *	100 Henderson Road	Monday, Tuesday, Thursday
Chua Chu Kang	科兰芝中学 Kranji Sec	61 Choa Chu Kang Street 51	Tuesday, Wednesday, Thursday
	德惠中学 Teck Whye Sec	31 Teck Whye Crescent	Tuesday, Thursday
Clementi	锦文中学 Clementi Town Sec	121 Queensway	Wednesday, Saturday (pm)
Hougang/ Seng Kang	后港中学 Hougang Sec *	2 Hougang Street 93	Monday, Wednesday, Friday
	培道中学 Punggol Sec CTP	51 Edgefield Plains	Saturday (am)
	成康中学 Seng Kang Sec	10 Compassvale Lane	Tuesday, Saturday (am)
	育英中学 Yuying Sec * CTP	47 Hougang Ave 1	Friday, Saturday (pm)
Jurong	辅华中学 Fuhua Sec	5 Jurong West Street 41	Wednesday, Friday
	丰嘉中学 Hong Kah Sec * CTP	931 Jurong West Street 42	Monday, Tuesday, Thursday
	聚英中学 Juying Sec	33 Jurong West Street 91	Tuesday, Saturday (pm)
	先驱中学 Pioneer Sec	21 Jurong West Street 81	Wednesday, Saturday (am)
	树群中学 Shuqun Sec	450 Jurong East Street 21	Wednesday, Friday
	裕华中学 Yuhua Sec *	35 Jurong West Street 41	Tuesday, Thursday, Friday
Kallang / Geylang	明智中学 Bendemeer Sec	1 St Wilfred Road	Saturday (pm)
	华助会会所 CDAC Building * CTP	65 Tanjong Katong Road	Monday, Tuesday, Thursday, Friday, Saturday (am)
	尚志中学 Chai Chee Sec CTP New	5 Sennett Road	Monday, Friday
Pasir Ris	洛阳中学 Loyang Sec	12 Pasir Ris Street 11	Saturday (am)
Sembawang	康培中学 Canberra Sec	51 Sembawang Drive	Tuesday, Thursday
Tampines	俊源小学 Junyuan Pri (Sec 1 & 2 only)	2 Tampines Street 91	Monday, Wednesday, Friday
	义安中学 Ngee Ann Sec *	1 Tampines Street 32	Monday, Tuesday, Wednesday, Thursday
	淡滨尼中学 Tampines Sec *	252 Tampines Street 12	Monday, Tuesday, Thursday
Toa Payoh	大智中学 First Toa Payoh Sec New	580 Toa Payoh East	Monday, Wednesday
Woodlands	福春中学 Fuchun Sec CTP	21 Woodlands Ave 1	Monday, Tuesday, Thursday, Friday
Yishun	军港中学 Naval Base Sec *	901 Yishun Ring Road	Monday, Wednesday, Friday

联合补习计划 Collaborative Tuition Programme CTP

联合补习计划是由华社自助理事会(华助会)、新加坡欧亚人士协会、印度人发展协会、新加坡回教社群发展理事会及回教专业人士协会联合主办,为各种族的学生提供小一至小六的补习。这项计划只在以上注明“CTP”的补习中心提供。学费将根据所属自助团体给予的津贴数额而定。

The Collaborative Tuition Programme is jointly organized by Chinese Development Assistance Council (CDAC), The Eurasian Association (EA), Singapore Indian Development Association (SINDA), Yayasan MENDAKI and The Association of Muslim Professionals (AMP). The centres with CTP offer tuition to students of all races from Primary 1 to Primary 6. Fees payable by the student are subject to the amount of subsidy granted by the respective Self-Help Group.